

**Perth Zoo – Adventure Awaits. Perth Zoo invites you to discover your natural world.
We’ve got it all – Australia to Africa, elephants to echidnas, camps to conferences.
Our team of experienced educators can enrich your visit to the Zoo.**

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Purpose of the Excursion
<p>Sunset Safari is a unique opportunity to discover Perth Zoo from the afternoon, into the evening. The program focuses on conservation activities, including close encounters with Zoo animals. The unique learning experiences provide opportunities to connect students with nature and empower them to take positive action for our environment.</p>
Environment
<p>Perth Zoo, located in South Perth, is primarily an outdoor venue with some undercover learning spaces and exhibits. The Zoo is spread over 19 hectares and is home to around 1200 native and exotic animals from nearly 200 species. Perth Zoo also manages award-winning breeding programs for critically endangered species.</p> <p>Several exhibits feature shallow, open bodies of water. Teacher supervision is important around these areas.</p> <p>For the safety of the animals and visitors to the Zoo, all visitors should remain on the footpaths provided when moving through the Zoo grounds.</p> <p>Students and adult supervisors will be accompanied by Sunset Safari leaders when the Zoo is closed to the public.</p> <p>Teachers are able to visit the Zoo prior to an excursion to assess the environment. Please contact the Discovery and Learning team to organise your pre-visit pass.</p>
Transport
<p>Arranging transport to Perth Zoo is the responsibility of the visiting group.</p> <p>Buses can enter the car park from Mill Point Rd and proceed along the service road to the passenger drop-off bays near Gate 3 so that students can safely disembark.</p> <p>Buses can park in the clearly marked bus bays. Private cars can park in public car parks outside the Zoo grounds where parking fees may apply or find parking on one of the roads surrounding the Zoo. We recommend you bring at least one car (in addition to buses) in case of emergency.</p> <p>Your Sunset Safari leaders will meet your group at the School Group Meeting Area, inside the entrance of the Zoo, at 3:30pm.</p>

Participant Capacity

Sunset Safari is a during Zoo hours and after-hours activity, for students in Years 4 and over which is held in the grounds of Perth Zoo. Sunset Safari runs from 3:30pm to 7:00 pm.

Sunset Safari will include moderate walking. Please discuss any mobility issues your students or adult supervisors may have with the Sunset Safari Coordinator.

During the experience, your group will prepare an enrichment item for a Zoo animal. Please note that enrichment items may have come into contact with nuts or nut products. **It is essential that teachers identify students with severe nut allergies to Safari leaders and are able to follow student's anaphylaxis action plans if needed.**

Please discuss any special needs relating to visiting students with the Sunset Safari Coordinator when planning your Sunset Safari.

Perth Zoo provides sturdy, all-terrain manual wheelchairs at no cost to those who require mobility assistance (returnable \$10 deposit and ID required). Advanced booking is recommended (please call (08) 9474 0444 to book a wheelchair).

It is recommended that the teacher in charge bring copies of Student Health Forms and Health Care Authorisation Plans as required, and those of participating adults, for accessibility for all school supervisory staff attending Sunset Safari.

Teachers are welcome to further discuss Sunset Safari activities by contacting Discovery and Learning on (08) 9474 0365.

Supervisor/Supervisory Team

It is the responsibility of the visiting group to develop a supervisory team that meets their specific requirements in line with the expectations for supervision outlined in this document (see *Supervision Strategies on page 3*).

The group supervisory team is asked to prepare students for an excursion to this venue using the briefing information provided in this document and *Sunset Safari: Guidelines for Teachers and Adult Helpers*.

Supervision of students remains the responsibility of the school/organisation at all times.

The school/organisation is required to provide a supervisory team consisting of one supervising teacher/adult per five students (with a minimum of 4 adults and a maximum of 7 adults). **At least two of the supervisory team must be teaching staff or a representative of the organisation.**

Monitoring the physical well being of students and administering First Aid treatment remains the responsibility of the school/organisation at all times. **The school/organisation is required to nominate a member of the supervisory team to be responsible for First Aid at the time of booking a Sunset Safari and inform the Sunset Safari leaders of the nomination at the commencement of the experience.**

It is the school/organisation's responsibility to ensure that all adult helpers and teaching staff, nominated by the school, have a current Working with Children Check as per government requirement.

All teachers and adult supervisors are expected to be on site for the duration from the commencement of Sunset Safari.

External Provider Information

Perth Zoo Sunset Safari leaders are fully trained Zoo staff and possess a Federal Police Clearance and a Working with Children Check.

Sunset Safari leaders remain on site for the duration of Sunset Safari.

Supervision of students remains the responsibility of the school/organisation at all times.

Perth Zoo is insured by RiskCover and complies with all the public liability requirements of the Department of Education. Our policy number is R/20-6826 and the limit of liability is up to \$300 million. This insurance policy does not cover loss or damage of personal belongings. Please remind your students that they are responsible for their own belongings at all times.

Supervision Strategies

Student supervision, conduct and belongings remain the responsibility of the teacher/organisation representative and adult helpers at all times. A minimum of one teacher/adult supervisor for every five students is essential (excluding Zoo personnel).

It is the responsibility of the Supervisory Team to ensure that students:

- Behave in a manner that shows respect for Zoo animals, the Zoo grounds and staff.
- **DO NOT FEED ZOO ANIMALS:** Feeding Zoo animals is forbidden. Please ensure that students are aware of this. Interfering with Zoo animals is illegal and offenders can be fined up to \$600 (Zoological Parks Authority Regulations 2002).
- Remain on the footpaths and walkways when moving through the Zoo grounds.

Teacher and adult helper assistance in helping the Sunset Safari leaders to keep groups together while they are moving around the Zoo is also appreciated. Several Zoo exhibits feature shallow, open bodies of water. Teacher supervision is important around these areas.

In line with the Zoo's emergency response plan, **no student or adult is to leave the group or walk through the grounds unescorted by a Sunset Safari leader.**

Identification of Excursion Participants

This is the responsibility of the school/organisation.

Communication Strategies

Please note that megaphones, air-horns, school two-way radios and whistles are not permitted at Perth Zoo.

Perth Zoo strongly advises the Supervisory Team to bring a mobile phone as part of their communication plan and to have entered all relevant Perth Zoo and organisation-based contact numbers into the mobile phone. Please advise the Zoo of the mobile number at the time of booking your Sunset Safari.

Sunset Safari leaders can also be contacted on the Sunset Safari mobile from 3pm on the day of your Sunset Safari on **0435 025 762**.

Emergency Response Plan

In the event of an emergency, **please follow the directions of your Sunset Safari leaders** who are responsible for implementing the Zoo's emergency response plan, including evacuation procedures.

First Aid treatment remains the responsibility of the nominated member of the supervisory team for the duration of Sunset Safari.

Perth Zoo has extensive Risk Management planning and Emergency Procedures in place. We are confident of our ability to manage and respond appropriately in an emergency response situation.

Perth Zoo conducts thorough and extensive analyses of our facility's potential risks. Due to the nature of the venue with some recognised high risks, Perth Zoo undertakes regular risk assessments and emergency procedure drills.

The full Emergency Procedures document is very detailed and contains information that may be operationally sensitive. It is therefore unavailable to distribute to clients on request. However,

some of the major points covered in this document are:

- evacuation and safe house and gate exit procedures;
- emergency response, including maps of equipment storage and locations;
- coded alarm calls for dealing with potential escape of a dangerous animal, potential life-threatening situations, fire, serious first aid incident, explosion, accident, escalating situation or public disturbance, or bomb threat;
- emergency procedures for fire in various areas of the Zoo; and
- appropriate contact lists and details for Zoo staff, 24 hours/7 days.

In addition, Perth Zoo has a nominated Emergency Coordinator, Communications Coordinator and trained First Aid staff on duty from 8:00 am-6:00 pm. It is suggested that the supervisory team have access to a list of names of participating students, contact telephone numbers, student medical information and relevant health information of supervisors. As Sunset Safari operates out of Zoo opening hours, the school/organisation must provide their own first aid kit.

In the event of an emergency or serious incident, follow instruction over the public address system and/or directly from your Sunset Safari leaders or security staff. Supervisory teams are responsible for managing the movement of students under the direction of Zoo staff.

The supervisor in charge should always have access to Student Health Information and Health Care Authorisation Plans as required.

Briefing Students and Supervisors

At the commencement of Sunset Safari, at Perth Zoo, students, teachers and adult helpers will be briefed by the Sunset Safari leaders regarding rules and safety protocols concerning visitor conduct.

Supervisory teams are asked to utilise the information in this document to brief students about standards of conduct, supervision strategies and emergency response plans prior to their visit to Perth Zoo.

Please utilise the information in this document and in *Sunset Safari: Guidelines for Teachers and Adult Helpers* with briefing other supervising adults prior to your visit to the Zoo.

It is particularly important that participants **DO NOT feed or interfere with Zoo animals** as feeding animals is forbidden and interfering with Zoo animals is illegal. Offenders can be fined up to \$600 (Zoological parks Authority Regulations 2002). When moving around the grounds, participants are to remain on the footpaths.

Misconduct may result in immediate expulsion from Zoo grounds and a restriction on future Zoo bookings by the school.

Sunset Safari is a unique opportunity to discover Perth Zoo during and after opening hours. Due to the nature of its delivery after normal business hours, please remind students that appropriate behaviour is expected to ensure an enjoyable and safe experience for all.

Other Relevant Details

For more information please visit the Perth Zoo website: www.perthzoo.com.au, or alternatively call Discovery and Learning on (08) 9474 0365.