



Freedom of Information Application

(Pursuant to the Freedom of Information Act 1992)

Applicant/Client Details

Surname _____ Given Names _____

Australian Address _____

Daytime Contact Number _____ Mobile _____

Details of Request

Personal documents (no application fee and will **only** contain personal information about the applicant).

Non – personal documents (\$30 application fee and associated charges and may be subject to the Act and/or consultation, contain information regarding third parties). The application fee of \$30.00 is required at the time of applying and can be made either by cheque or money order made payable to the Perth Zoo.

Please describe clearly the documents you are requesting access to (include dates, location, subject matter or any other information that would enable the requested documents to be identified). ***Please specify actual documents rather than entire files.*** You may also choose to provide the reason for access (optional). This may assist in the identification of relevant documents.

Form of Access (Please tick the appropriate boxes)

I require a copy of the document(s) Yes No

I require access in another form Yes No

Please specify _____

Proof of ID is required before any documentation is released. This can be in the form of a Driver's Licence, Passport or Centrelink document if you have no other form of ID.

Fees and Charges – Non-Personal Applications

Attached is my application fee of \$30. I understand that if my application relates to a large file, I may be required to pay additional applicable charges. If applicable, I will be notified and provided with an estimate of all additional charges and given the opportunity to adjust the scope of my application to reduce charges.

In certain circumstances a reduction of additional charges may apply. If you consider you are entitled to a reduction of charges, please submit a request with copies of documents that substantiate your claim

I am requesting a reduction in additional charges Yes
(Additional charges only relate to large files)

Applicant's Signature _____

Date ____/____/____

Office Use Only

Receipt No: _____ Date of Receipt ____/____/____